

Arlington Business Partnership



Board of Directors and Annual Meeting of Members

9800 Indiana Ave., Suite 2
Riverside, CA 92503
(951) 509-1100

Minutes

Monday, October 21, 2019

5:30 PM

Boardroom

CALL TO ORDER

Meeting called to order at 5:30 p.m.

SELF INTRODUCTIONS

Paul Akes, Ruth Akes, Cindy Keyes Ross, Jay Rowley, Bernie Edmonds. Mike Munksgaard, Henry Ayala, Carlos Delgado, Deniece Marshall, John Goolsby, Rob Steinmuller, John McIntire, Russell Lane, Mike Sadeghian, Maria Martinez, Jack Cords, Tim Lowe, Desiree Akes, Tiana Johnson, Sherry Shimshock, Sandy Garcia, Christi Amat, Jolyn Mac Arthur, Andy Melendez, Jim Perry, Chris Mac Arthur, Frank Arreola, Andrew Guerra, Tanner Steinmuller, Oz Puerta, Sarah Hom, Officers Escobar.

INVOCATION

PLEDGE OF ALLEGIANCE TO THE FLAG

PUBLIC COMMENT – INDIVIDUAL 3 MINUTES

1 None.

DISCUSSION CALENDAR – INDIVIDUAL 5 MINUTES

- 2 Election of Arlington Business Improvement District Members to Arlington Business Partnership Board of Directors for their first three-year term beginning fiscal year 2019/2020 and ending fiscal year 2021/2022.

Guerra shared that the Nominations Committee presented a slate of Nominees in September and again shared that the following individual from BID businesses wish to become Directors of the Arlington Business Partnership's Board of Directors:

1. Maria Martinez (Pacific Coast Landscape),
2. John Goolsby (Godfather Films),
3. Mike Munksgaard (Center Electric),
4. Russell Lane (Les Schwab Tire Center),
5. Cindy Keyes Ross (Arlington Center), and
6. Jay Rowley (Beard n Brew).

A MOTION was made by McIntire to accept all six nominations for directorship to serve a three-year term effective November 2019. SECONDED by Steinmuller. MOTION CARRIED.

YES - 15

NO - 1

- 3 2019/2020 Fiscal Year Operating Budget

Staff distributed a copy of the proposed 2019/2020 Fiscal Year Operating Budget. Guerra gave a brief overview of ABP projected revenues totaling \$435,500 and expenses of \$426,500, leaving a net profit of \$9,000 to be transferred into ABP's savings account. Guerra also broke down expenses into percentages. There were no questions and ballots were distributed for a vote.

14 - YES

1 - NO

4 Presentation of Director Service Awards and Retirement Celebration for Council Member Chris Mac Arthur, Ward 5

Guerra thanked all Directors for their years of volunteer service to the Arlington Business Partnership. Guerra have a special thanks to Ayala for his service as President of the Board. Ayala and Guerra shared their appreciation to Council Member Chris Mac Arthur for his dedication to ABP, the City, and Ward 5 and celebrated his retirement.

ADJOURNMENT

Adjourned at 5:52 p.m.

CALL TO ORDER

Called to order at 5:53 p.m.

COMMUNICATIONS – INDIVIDUAL 5 MINUTES

5 City Council Member Update – Ward 5 (Chris Mac Arthur)

Shared the invitation for the Youth Innovation Center Innovators Gala, Wednesday October 30 at Arlington Park. Sadeghian Center will have its grand opening on October 24th at 10am. The retail center project at Van Buren and the 91 Freeway is coming to the Planning Commission on October 31 - feature of this project is that it will display a sign identifying the Arlington Business District, a big win for Arlington. The Habitat Project should begin construction in two to three weeks.

6 City Council Member Update – Ward 6 (Jim Perry)

Perry thanked ABP for their sponsorship of Books con Amigos. Jim shared that Aldi is scheduled, along with Northgate Market to open in November. Northgate is hiring over 200 employees.

7 Riverside Police Department Update (Lt. Pete Elliott)

Crime Stats for the month of August were 147 incidents, it dropped to 95 incidents in September.

8 CEDD/Economic Development Division Update (Sherry Shimshock)

Sherry shared that she received a call from Council Member Melenrez on 9471 Magnolia Ave. Sherry stated that the developer seems to let plans and permits die out as he's done so with several plans submitted. Sherry asked that if there are other property ABP would like more information on, she would be happy to research and report back.

9 Riverside Downtown Partnership Update (Janice Penner)

Sarah shared she was hired on September 3 and is fresh with RDP. On October 26, RDP will hold its Halloween Fest at White Park. The November Luncheon will be also be October 26th and will feature an update from UCR. RDP BID

renewal Public Hearing will be December 3rd and December 5th will be RDP's Annual Holiday Lunch at Loft 84.

10 **Executive Director Update (Andrew Guerra)**

Guerra distributed an updated meeting calendar for fiscal year 2019/2020. Guerra noted that meetings will be hold at 7:30 AM and not 5:30 PM.

DISCUSSION CALENDAR – INDIVIDUAL 5 MINUTES

11 **Election of Executive Officers for Fiscal Year 2018/2019**

Guerra shared that the following Directors expressed interest in officers for fiscal year 2018/2019:

President - Rob Steinmuller
Vice President - Paul Akes, Mike Sadeghian
Secretary - Bernie Edmonds, Mike Sadeghian
Treasurer - Tim Lowe, Bernie Edmonds
Executive Officer - Jack Cords, Bernie Edmonds, Mike Sadeghian

Ballots were distributed and voting took place. The results are as follows:

President - Rob Steinmuller (17 Votes)
Vice President - Paul Akes (15 Votes), Mike Sadeghian (1 Vote)
Secretary - Bernie Edmonds (11 Votes), Mike Sadeghian (4 Vote)
Treasurer - Tim Lowe (13 Votes), Bernie Edmonds (2 Votes)
Executive Officer - Jack Cords (10 Votes), Bernie Edmonds (4 Votes), Mike Sadeghian (1 Vote)

In accordance with majority vote, the following Directors were elected and will serve as officers of the Board of Directors:

President - Rob Steinmuller
Vice President - Paul Akes
Secretary - Bernie Edmonds
Treasurer - Tim Lowe
Executive Officer - Jack Cords

12 **Minutes of September 16, 2019**

Accept and file.

13 **Award of Request for Proposal (RFP) –Installation, maintenance and removal of holiday decorations and lights for the Arlington Business District.**

Puerta shared details on the Request for Proposal (RFP) -Installation, maintenance and removal of holiday decorations and lights for the Arlington Business District. The following proposals were received:

Magical Holiday Designs - Responded with interest, no proposal submitted.
Champion Electric Inc. - Responded with no interest in submitting a proposal.
Christmas Kings - \$21,000-\$35,000 for just trees alongside Magnolia and Van Buren. + \$150-250 per tree depending on height plus service calls. Excludes big Christmas tree and park decorations.
Innovative Electric Services - \$47,377 includes all proposal requirements and service calls.

MOTION by Cords to award the Request for Proposal (RFP) -Installation, maintenance and removal of holiday decorations and lights for the Arlington

Business District to Innovative Electric Services in the amount not to exceed \$47,377. SECONDED by Akes. Abstain by Steinmuller. MOTION CARRIED.

- 14 Agenda Discussion Items for Arlington Business Partnership's Board of Directors meeting to be held on November 18, 2019.
None.

RECOMMENDATIONS FOR DONATION/SPONSORSHIP REQUEST

CLOSED SESSION

ADJOURNMENT

Meeting adjourned at 6:47 p.m.

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The next regular Board of Directors meeting is scheduled for
7:30 a.m., Monday, November 18, 2019
Arlington Business Partnership Office

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