



BOARD OF DIRECTORS APPLICATION

*Arlington Business Improvement District
City of Riverside, California*

Overview: The Arlington Business Partnership (ABP) is a private 501(c)(6) California Nonprofit Mutual Benefit Corporation governed by a Board of Directors. The Board governs the overall execution of the organization's mission – *“to represent and promote Arlington businesses to stimulate the local economy and initiate improvement projects, thus creating a sense of pride for all who live, work and do business in Arlington”*. Principally, the Board manages organizational finances and sets long term priorities for improvements, activities, and programs, including the management of the Arlington Business Improvement District (ABID). Additionally, the Board oversees the Executive Director, who is responsible for day-to-day management of ABP. Overall, the members of the Board contribute the management, legal, and financial skills needed to ensure long term organizational stability and ensure year-to-year operational excellence of ABP.

Qualification for Membership: Membership is open to any business within the boundaries of the ABID who submits an ABP Membership Application and holds a valid City of Riverside Business Tax Certificate.

Term of Office: Directors shall serve a term of three (3) years and may be re-elected for up to two (2) additional terms for a total of three (3) terms. After serving three (3) consecutive terms, a Director shall not be eligible to again serve as a Director for a one (1) year period.

Number of Directors: The number of Directors shall be thirteen (13) to nineteen (19) voting directors, which may include up to four (4) non-Member individuals and two (2) non-voting directors who serve as Riverside City Council Persons of the 5th and 6th Wards.

Time Commitment: Directors are asked to devote four (4) to eight (8) hours monthly to ABP for regular Board and committee meetings. Directors may also be asked to attend other city and community meetings and events. ABP's attendance policy allows for removal if three (3) consecutive board meetings are missed without notice.

Responsibilities: Directors are asked to attend and actively participate at all board meetings, Annual Meetings, the Chili Cook-Off & Car/Cycle Show, and Winterfest in Arlington events. Additionally, directors are asked to serve on at least one committee and regularly attend committee meetings. Board members also hold a fiduciary responsibility for management of organizational capital and ensuring appropriate filings with federal, state, and local laws.

Questions? Call (951) 509-1100

Return by:

HAND DELIVERY – 9800 Indiana Ave., Suite 2, Riverside, CA 92503

FAX – (951) 509-6802 • **MAIL** – P.O. Box 7338, Riverside, CA 92513 • **EMAIL** – info@riversideabp.com



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Contact Information

First and Last Name	Telephone	
Email Address	Date of Birth	Shirt Size

Business Information

Business Name	Business Tax Account No.	
Business Address	Suite/Unit	Zip Code

1. Why are you interested in serving on the Board of Directors?

2. A Director must serve on at least one (1) committee; which would do you wish to serve on?

Marketing

Physical Improvements

3. Professional, occupational, and/or educational experience

Only this page will be distributed along with your resume. Limit responses to the space above.

I have read and understand my role as a member of the ABP's Board of Directors. By signing below, I am agreeing to abide by the above-mentioned and commit to being an effective and supportive member.

Signature

Date:

OFFICE USE ONLY

DATE RECEIVED	3-YEAR TERM	NOMINATIONS	EXECUTIVE	BOARD
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