



VENDOR BOOTH APPLICATION

18th Annual Cook-Off & Car/Cycle Show

SATURDAY, SEPTEMBER 4, 2021 • 10 AM - 6 PM

ARLINGTON VILLAGE • RIVERSIDE, CA

On Magnolia Ave. between Van Buren Blvd. & Jackson St.

Thank you for your interest in Arlington Business Partnership's Annual Cook-off & Car/Cycle Show.

VENDOR APPLICATION CHECKLIST

| FOOD AND BEVERAGE | RETAIL/ARTISAN | INFORMATIONAL ONLY |
|--|---|---|
| <ul style="list-style-type: none"> ○ Vendor Application ○ City of Riverside Business License ○ Certificate of Insurance with Additionally Insured Endorsement ○ Environmental Health Questionnaire ○ Refundable Cleaning Deposit ○ Payment | <ul style="list-style-type: none"> ✓ Vendor Application ✓ City of Riverside Business License ✓ Certificate of Insurance with Additionally Insured Endorsement ✓ Payment | <ul style="list-style-type: none"> ✓ Vendor Application ✓ Payment |

City of Riverside Business Tax License

All persons or companies conducting business in the City of Riverside are required to have a valid business tax license. Refunds will not be issued for failure to obtain such license. For more information please contact, (951) 826- 5465.

Certificate of Insurance with Additionally Insured Endorsement Page

Risks are mitigated by having policies in place to protect: personnel, property, insurance, vehicles, and volunteers. It gives comfort to stakeholders (shareholders, customers, employees and so on) that the event is being effectively managed and helps the organization confirm its compliance with corporate governance requirements. Please see the attached sample of minimum requirements. For more information please contact, (951) 826-5454.

Riverside County Department of Environmental Health Forms for Food and Beverage Vendors

The Chili Cook-off & Car/Cycle Show is a sanctioned community event approved by the County of Riverside Department of Environmental Health. Temporary food facilities will be inspected on the day of the event, and throughout the event as needed, to check compliance with all applicable state and local requirements. For more information please contact, (951) 358-5172.

Riverside City Fire Department for Food and Beverage Vendors

At a minimum, vendor shall have a 2A:10BC fire extinguisher. Vendors with fryers shall also have a Class K wet chemical extinguisher. Additionally, all generators shall be accompanied by a fire extinguisher with a rating of not less than 2A:10BC. Combustible fuels must be secured from tipping or falling and placed outside booth enclosure. For more information please contact, (951)826-5737.

Refundable Cleaning Deposit for Food and Beverage Vendors

A \$200 refundable deposit is required from all food and beverage vendors. Paid by a separate check from other vendor fees. Inspections conducted at the conclusion of event with original checks mailed back within thirty (30) business days after the event.

Payment

Accepted forms of payment are cash, checks, card. Card payments processed via PayPal Invoice and require an email address; a PayPal account is not required. **REFUNDABLE CLEANING DEPOSITS MUST BE PAID BY CHECK.**

RETURN BY AUGUST 13, 2021 • INCOMPLETE APPLICATIONS & PAYMENTS WILL NOT BE ACCEPTED

RETURN BY HAND-DELIVERY / MAIL

9800 Indiana Ave., Suite 2, Riverside, CA 92503

RETURN BY EMAIL

Info@riversideabp.com

BUSINESS NAME: _____

CONTACT NAME: _____ PHONE: _____

EMAIL*: _____

ADDRESS: _____

RIVERSIDE CITY BUSINESS TAX LICENSE: _____

| BOOTH SPACE TYPE | 10'x10' | FEE | 10'X20' | FEE | SUB-TOTAL |
|---|--------------------------|-------|--------------------------|---------|-----------|
| FOOD BOOTH <i>See Environmental Health and Fire Requirements</i> | <input type="checkbox"/> | \$650 | <input type="checkbox"/> | \$975 | \$ |
| PREMIUM FOOD BOOTH <i>See Environmental Health and Fire Requirements</i> | <input type="checkbox"/> | \$900 | <input type="checkbox"/> | \$1,350 | \$ |
| RETAIL BOOTH | <input type="checkbox"/> | \$300 | <input type="checkbox"/> | \$450 | \$ |
| ARTISAN BOOTH | <input type="checkbox"/> | \$150 | <input type="checkbox"/> | \$250 | \$ |
| INFORMATIONAL BOOTH | <input type="checkbox"/> | \$100 | <input type="checkbox"/> | \$200 | \$ |
| REFUNDABLE CLEANING DEPOSIT <i>Food and Beverage Vendors</i> | SEPARATE CHECK | | | \$200 | \$ |



GRAND TOTAL DUE: \$ _____

LIST ALL FOODS, BEVERAGES, AND/OR PRODUCT(S) TO BE SOLD/ DISTRIBUTE FROM YOUR BOOTH

| Item | Price | Item | Price | Item | Price |
|------|-------|------|-------|------|-------|
| | \$ | | \$ | | \$ |
| | \$ | | \$ | | \$ |
| | \$ | | \$ | | \$ |
| | \$ | | \$ | | \$ |

FOR OFFICE USE ONLY

Received By: Hand-Delivered Mail Fax Email Date Received: _____

DOCUMENTS SUBMITTED

Vendor Application Waiver/Release Business License Insurance Health Forms Deposit Payment

Cash \$ _____ Check # _____ PayPal # _____

WAIVER, RELEASE, AND INDEMNITY AGREEMENT

For and in consideration of, participating in the abovementioned event which is coordinated by Arlington Business Partnership (ABP) and sponsored by the City of Riverside (CITY), the Undersigned hereby voluntarily forever releases, discharges, waives and relinquishes any and all actions or causes of action for personal injury, property damage or wrongful death occurring to the Undersigned or undersigned property, arising out of the participation in said activity thereto wherever or however the same may occur and for whatever period said Activity may continue, and the Undersigned does for himself/herself, his/her heirs, executors administrators and assigns hereby release, waive, discharge and relinquish any action or causes of action, aforesaid, which may hereafter arise for himself/herself and for his/her heirs, executors, administrators or assigns and shall not prosecute or present any claim for personal injury, property damage or wrongful death against ABP, the CITY or any of its officers, agents, servants or employees (both ABP and CITY hereinafter referred to as "Releases") for any of said causes of action including, but not limited to, losses caused by the passive or active negligence of the Releases.

The Undersigned acknowledges, understands and agrees that the releases are not responsible and assumes no risk for any damage to or for lost or stolen personal property (including all artwork) of the undersigned. The Undersigned acknowledges, understands and assumes the risks, if any, arising from the conditions of the various event facilities, grounds and parking lots; and acknowledges and understands that this waiver includes, but is not limited to, any action or cause of action arising from (1) the performance, or failure to perform, maintenance, inspection, supervision, control or security of said areas, (2) for the failure to warn of dangerous conditions as existing on/or near said locations, or (3) for any action by the spectators or (4) for negligent supervision of, spectators, or (5) for any hidden, latent or obvious defects or dangerous conditions existing on/or near said locations.

IT IS THE INTENTION OF THE UNDERSIGNED BY THIS INSTRUMENT TO EXEMPT AND RELIEVE RELEASEES FROM LIABILITY FOR PERSONAL INJURY, PROPERTY DAMAGE AND WRONGFUL DEATH CAUSED BY THE PASSIVE OR ACTIVE NEGLIGENCE OF THE RELEASEES.

The Undersigned, for himself/herself, his/her heirs executors, administrators or assigns agrees that in the event any claim for the Undersigned's personal injury, property damage or wrongful death shall be prosecuted against Releases he/she shall indemnify and save harmless Releases from any and all claims of action by whomever made or presented for the Undersigned's personal injuries, property damage or wrongful death. The Undersigned acknowledges that he/she has read the foregoing paragraphs, has been fully and completely advised concerning same and is fully aware of legal consequences of signing this document. Undersigned further states that based upon his/her independent evaluation of the risks, UNDERSIGNED REAFFIRM HIS/HER ASSUMPTION OF THE RISKS AND DANGERS SET FORTH ABOVE.

The Undersigned gives permission to Releases to photograph him/her participating in the event/activity for use in future publications and understands that he/she will not receive any compensation for such use.

UNDERSIGNED ACKNOWLEDGES, UNDERSTANDS AND AGREES TO THE ABOVEMENTIONED.

Printed Full Name

Signature

Date

GENERAL TERMS AND CONDITIONS

It is the goal of the Arlington Business Partnership to avoid multiple vendors selling the same/similar item; however, there may be some exceptions to this rule.

UPON SUBMISSION OF PAYMENT, REFUNDS WILL NOT BE GRANTED FOR CANCELATIONS FOR ANY REASON, INCLUDING BUT NOT LIMITED TO ACTS OF GOD OR WEATHER

Applicant hereby agrees to the following terms and conditions:

1. Applicant shall furnish their own equipment including tents, tables, chairs, etc.
2. Applicant will be set up and ready for applicable inspections by 8:30 a.m.
3. Applicant will submit full payment with this application. Food/Beverage vendors shall also include a separate payment of \$200 for the refundable cleaning deposit.
4. Food/Beverage, retail, and artisan vendors shall hold a valid City of Riverside business tax license. If applicable, applicant will purchase a one-day business license.
5. Applicant is to provide their own electricity and/or water.
6. Generators must be QUIET, in good working condition, and accompanied by a certified fire extinguisher.
7. Propane tanks are to be placed outside of booth, safely secured away from walkways.
8. **FOOD /BEVERAGE VENDOR** should review the Temporary Event Operators Guide available online at www.rivcoeh.org/Programs/TFF. After reviewing the guide, please submit a Community Event Temporary Food Facility Operator's Agreement Form and if applicable, a Kitchen Agreement Letter. For more information contact: County of Riverside Department of Environmental Health - 4065 County Circle Drive, Suite 104, Riverside, CA 92503 or call (951) 358 - 5172
9. **FOOD /BEVERAGE VENDOR** must bring a certified ABC Dry Chemical 2A:10B:C Multi-Purpose Fire Extinguisher per Riverside City Fire Code: CFC 904.115.2 & 906. If using a fryer, vendor must also have a Class K Fire Extinguisher.
10. Signage visible to the public should be clean and professional.
11. Applicant shall only sell/distribute items listed on this application.
12. ABP is not responsible for any loss of revenue or product if applicant's booth is shut down for any reason including, but not limited to non-compliance, health inspection violations, fire code/safety violations, incomplete vendor application, missing business tax license, etc.
13. If any of the abovementioned terms and conditions are violated, this application will be terminated, and applicant forfeits any fees paid.

UNDERSIGNED ACKNOWLEDGES, UNDERSTANDS AND AGREES TO THE ABOVEMENTIONED.

Printed Full Name

Signature

Date